



Recognition Options

There are four recognition options:

Option 1: Credit Transfer

If the student has formal evidence of competence, such as a Statement of Attainment issued by another RTO, you will automatically recognise the existing skills, as you are obliged (under the AQTF) to recognise the assessment decisions of other RTOs.

Option 2: Recognition based on application alone

If the Recognition application is of sufficient quality to clearly demonstrate the student's claims (but does not contain formal evidence), your assessment can be based on the application alone. Always keep in mind that you must have enough evidence to support your decision. This type of Recognition should not be treated lightly, and the application would have to be extremely comprehensive.

Option 3: Recognition based on application and interview

You may find that a Recognition application alone will usually not provide sufficient evidence of a student's competence. It is a good idea to suggest that the student attend a formal interview with you to discuss and support their application.

Option 4: Recognition based on additional evidence

You may find that a Recognition application and interview are still not sufficient to determine a student's competence. You may decide to collect additional evidence, such as asking the student to demonstrate their competence under your observation. This gives you the chance to collect direct evidence in support of the supplementary evidence the student has provided in the application.

